

SECONDARY SCHOOL RESIDENTIAL PROGRAM OUTLINE

The residential program package includes accommodation and catering for a twenty-four hour period and the Education Program outlined below:

- Tour of the Bundanon Homestead & Arthur Boyd's Studio
- A visit to the Study Centre housing the Boyd Collection for Years 11 & 12
- Open studio with Artist in Residence (subject to availability)
- One complimentary workshop at the Bundanon property on the first day
- Workshop-one three hour workshop per night stay

EDUCATION PROGRAM DETAILS

Bundanon Homestead and Studio Tour

The program begins with a tour of Bundanon Homestead and Arthur Boyd's studio. These tours give an overview of the art and life of Arthur Boyd and the Boyd family. Visitors are introduced to the history of the property and visit the Homestead, which houses four generations of Boyd family artworks. Tours are not available on Sundays.

Study Centre-Boyd Collection

During the visit to the Study Centre, works in the Bundanon Collection and works created by Artists-in-Residence are presented. This visit also provides an insight into the role of the collections staff and the significance of the Bundanon Collection. This visit is suitable for Year 11 & 12 students and is subject to availability and group size restrictions.

Open Studio with Artist in Residence

'Open Studio' sessions with Artists in Residence enable students to visit the studio and engage with an artist in residence. Bundanon's Artist in Residence program is the largest in Australia. Our resident artists may include visual artists, photographers, sculptors and new media artists as well as writers, musicians, choreographers and performing arts practitioners. Students are able to observe and gain insights into the practice of an artist. This visit is subject to availability.

Workshops

The Workshops included in the Education Program are conducted by our experienced Education Officers. All workshops are relevant to current syllabi and can be tailored to specific year levels. Agendas are designed in collaboration with school staff to ensure that teachers choose program content that meets their curriculum objectives. Workshops at Riversdale are for three hours. The complimentary Bundanon workshop is for one to two hours, dependent on your arrival time and the subsequent time available. Additional workshops to those included in the package can be arranged at a cost of \$20 per student.

Accommodation

School groups are accommodated in the award winning Arthur & Yvonne Boyd Education Centre, designed by architect Glenn Murcutt in association with Wendy Lewin and Reg Lark. The minimum number a booking will be invoiced for is a group of **16** and up to a **maximum of 38 (staff and students)**. Groups of up to **32** can be accommodated in the Education Centre, with overflow for 6 in a nearby building. The **maximum** number that can be **accommodated is 38** with all beds in 4 bed share rooms used. Schools wishing to arrange separate accommodation for their staff should consult the room layout diagram before determining total group numbers. The Education Centre accommodation comprises 8 rooms sleeping four, or can be divided into 16 twin rooms. Bathroom facilities are shared. We provide a fitted sheet, pillow and pillow case. Visitors must bring their own sleeping bag or top sheet and towel.

Catering and Dietary needs

Catering includes breakfast, morning tea, lunch, afternoon tea, dinner with fresh fruit available. Breakfast is self-serve and housekeepers assist with lunches and an external caterer attends each evening to prepare the meal. We do **not** provide cordial or milo, but you are welcome to bring them. For students or staff with food allergies and sensitivities, Bundanon Trust requires that these specific needs are included in the information form in dietary advice. We try to cater for a range of dietary needs. Those with severe allergies requiring an epipen must bring their own and must check all foods before consuming them.

Drink Bottles

All students participating must bring a refillable water bottle. Bundanon Trust is endeavoring to make its' impact on the environment sustainable, particularly in regards to water use. Students are asked to bring a water bottle with them and use it during the program to contain the amount of water wasted on site.

Staffing

Our Educational programs are conducted by our qualified and experienced Education Officers. On arrival at Riversdale an Education staff member will conduct a site induction with your group and explain the procedures of staying at the Education Centre. Bundanon Staff members are on site from approximately 8.30am - 5.00pm, Monday to Friday. Bundanon Trust staff members do not live on site.

Education Program Options

Please note that schools may opt to conduct their own workshops with prior approval from the Education Manager, however the full rate per night will be charged.

Materials and Equipment

Bundanon supplies boards, clips, easels, camp stools, containers, paint, brushes, mediums, basic paper requirements, & materials for workshops conducted within the education program. The school must bring drawing materials & any specialist papers required for their own purposes. Students can bring their visual diaries for preliminary works & documentation.

Mordant family Library

The Mordant Family Library at Riversdale is no longer available after hours due to Collection management regulations. Use of the library for school groups between 9am and 5pm needs to be arranged **prior** to the visit with the Education Manager. Groups of up to 26 with staff supervision and by prior arrangement may use this space. No food or drinks or art materials are to be taken into the library.

Internet, TV and AV Needs

There is a VCR/ DVD player available for use in the Boyd Education Centre. There is no TV. A data projector and screen can be provided with at least two weeks prior notice. Wireless internet is available in the Boyd Education Centre with restricted download capacity.

BOOKING INFORMATION

DEPOSIT

A booked group will be invoiced for a **minimum of 16 persons**.

A non-refundable deposit of **\$1000** is required to secure a booking for weekday visits.

A non-refundable deposit of **\$2000** is required to secure a booking for visits incorporating a **weekend** day. This is due to the high demand for weekend bookings.

A *Tentative Booking* email is sent to confirm dates. The deposit is to be received within **four weeks** following the receipt by email of the deposit invoice. Invoices are emailed as .pdf documents from our accounts department. Tentative bookings will automatically lapse after the four week period if the deposit has not been paid. The deposit, once paid, will confirm your booking. The deposit will be deducted from the final account. If the booking is cancelled, the \$1000 Deposit is retained.

You will need to download and read all the forms for **current** information, at:

<http://www.bundanon.com.au/content/secondary-residential-programs>

CONFIRMATION OF NUMBERS

Final numbers must be confirmed **7 days** prior to commencement of visit. This number will be invoiced at the conclusion of the visit.

PUBLIC HOLIDAYS

Please note that a **20% surcharge** per person applies to any booking incorporating a public holiday. This is due to extra costs associated with staff and catering.

Rates for 2012	\$135 per person per night Weekdays & Weekends
	\$162 per person per night Public Holidays

If circumstances beyond our control arise, Bundanon Trust reserves the right to amend, cancel or postpone any booking.

SAFETY AND RISK MANAGEMENT

Bundanon Trust has a detailed and comprehensive Risk Management Policy for schools. This policy complies with the NSW Department of Education and Training guidelines. Visiting groups need to be aware of safety information which can be downloaded from the website. For school visits, the Risk Management Policy needs to be read by both the school Principal and the Designated Residential Visit Coordinator. Schools also need to complete a guest registration form which is faxed to Bundanon prior to the visit (02) 4422 7190.

Shoes

Students need to bring a pair of sensible, covered toe shoes suitable for bushwalking to participate in workshops and walks. Thongs are not to be worn.

School Student/Staff Ratio

Please note that the recommended adult/student ratio for residential programs is one adult for every 15 students. We do not cover the costs of teachers during residential visits.

ARRIVAL, DEPARTURE AND ACCESS

There are two separate properties which are used for our Education programs.

Bundanon is the location of the Homestead, Arthur Boyd's studio, the Artist-in-Residence complex and the Study Centre.

Riversdale is the location of the Boyd Education Centre and accommodation.

There are set arrival times for education groups at Bundanon for Day 1 of their program:

BUNDANON ARRIVAL TIME : 10.00am , 11.00am, 12.00noon

The departure from the Bundanon property is by **4.00pm**.

The group transfers to Riversdale upon completion of the Bundanon Day 1 program.

In some circumstances a group may need to arrive at Riversdale.

Riversdale arrival times are:

RIVERSDALE ARRIVAL TIME: 1.00pm or 4.00pm

On the final day, groups must vacate rooms by **9.00am** and leave the property by **1.00pm**.

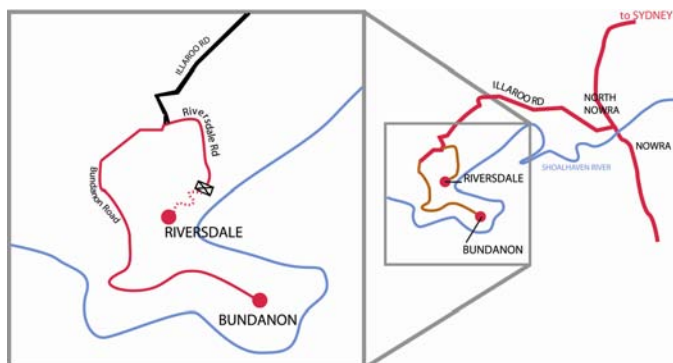
TRANSPORT

Groups visiting Bundanon Trust must organise their own transport. There is no public transport which accesses the Bundanon Trust. Please remember to book your bus for the transfer from Bundanon to Riversdale. The nearest train station is Bomaderry, approximately 30km from Bundanon. Due to the distance between our two properties, logistics for travel need to be worked out carefully with your transport company.

Group residential visits usually begin at Bundanon which is accessible by coach. Transfer from the Bundanon property to the Riversdale property is a 20-25 minute drive. The school must organise this with their transport provider. The coach needs to remain at the Bundanon property on the first day and then transfer students at the end of their program for Day 1.

Both Bundanon and Riversdale properties are accessible by large coaches.

MAP



TRANSPORT BOOKINGS

Stuarts Coaches are a local bus company who are very familiar with both the Riversdale and Bundanon properties. They will pick up and return school groups from Sydney and regional areas. Should you choose to use their services, please contact them directly on:

Stuarts Coaches
 T 02 4421 0332
 F 02 4421 3533
 E stuttravel@shoal.net.au

