

School Visitor Infectious Disease Safety Plan

Purpose

To provide a safe working environment for all employees, volunteers and contractors, as well as a safe environment for all visitors to our properties.

The risks of infectious disease has presented the need to have a comprehensive Infectious Disease School Safety Plan in place to:

- Protect the school and public communities we serve.
- Provide a safe environment for employees to work together.
- Ensure inclusive learning experiences and events for all school visitors.
- Respect and respond to unique legal and policy frameworks that schools operate within including inclusive education and student health and wellbeing.
- Ensure we manage our responsibility to the schools and the community to minimise the spread of infectious disease.

Definitions

- **Bundanon Properties** - refers to all the properties owned and operated by Bundanon Trust, including Bundanon, Riversdale, Earle Park, Beeweere and other land holdings.
- **Employees** –Bundanon’s ongoing, temporary, casual employees and recruitment agency staff, paid interns and trainees/apprentices.
- **Public Health Order (PHO)** – means an order under section 7 of the *Public Health Act 2010*, made by the NSW Minister for Health to deal with the public health risk of infectious disease and its possible consequences.
- **Schools** - primary and secondary schools, preschools, long daycare providers and tertiary institutions.
- **School visitors** – all visitors attending booked Bundanon Learning events (for example, staff and students from schools and their bus drivers)
- **Visitors** – means any person (other than employee, contractor, or volunteer) attending Bundanon properties including guests attending events or programs (including private functions), artists in residence, schools and other groups.
- **Volunteers** – means persons who perform duties for Bundanon on a voluntary basis, who do not receive remuneration or payment for their work. Unpaid interns and work experience students are included in this category.

Scope

This Plan applies to:

- All students, staff and bus drivers of schools participating in booked Bundanon Learning events and excursions. In this Plan, the term 'schools' means primary and secondary schools, preschools, long daycare providers and tertiary institutions.
- All visitors participating in booked learning events, regardless of whether or not the booking client is a school.

Is consistent with:

- Bundanon's legal obligations under applicable legislation including the *Work, Health and Safety Act 2011 (NSW)* and the relevant Public Health Order/s issued by the NSW Government.

Should be read together with:

- Bundanon's other *infectious disease* measures and controls. If you are not a 'school visitor' or 'school' this Plan does not apply to you.

Principles

Members of school groups attending Bundanon Learning events are not required to show proof of vaccination against specific infectious diseases.

It is a condition of Bundanon Learning events that school visitors adhere to the following:

- The organizing staff member must receipt, read and acknowledge willingness to uphold the School Visitor Infectious Disease Safety Plan.
- School visitors to Bundanon must comply with current Public Health Orders and school policies related to infectious disease safety in schools.
- School visitor teachers and educators will work to ensure student compliance with Bundanon's School Visitor Infectious Disease Safety Plan for the entire visit.
- School visitors will be required to adhere to the arrival and departure times and procedures communicated prior to each visit.
- School visitors will be allocated a geographic "zone" to minimise contact with group bookings from other schools and the public. Each school zone has its own accommodation and bathrooms (including toilets), dining room and specified learning spaces and outdoor recreation spaces. Once a school is booked to use a zone, that zone will be unavailable to bookings from other schools or the general public. If there are multiple schools on site, each will be allocated their own zone.

- School visitors are to remain in their allocated zones for the entirety of the booked event/visit, except when they are supervised by the Bundanon Learning Team.
- Should a residential school visitor develop symptoms of an infectious disease or test positive to an infectious disease during their visit, they will be required to leave the site as soon as possible. They should isolate in their room, or a room allocated by Bundanon, until they are able to leave the site.
- Should any intending school visitor test positive to an infectious disease immediately before their planned visit, they should not attend.

Zones

- At the Art Museum site, there are three zones in total: two separate school zones and a public zone. The public zone includes Bundanon work offices, reception, café, museum and public toilets. Zones are effective for the entire school visit, including after Bundanon staff leave the site in the evenings. If the school booking is large enough, a school may need to occupy both school zones at the museum site concurrently. In this case, zone rules are only applied during public opening and public event hours. The Museum site public opening hours are 10am – 5pm, Wednesdays – Sundays. School Museum visits may occur during normal opening hours, so interaction with the general public is likely.
- At the Homestead site, school zones are restricted to identified outdoor learning areas on the property, as directed and explained by the Learning team. ‘Public zones’ on this site include the Artist in Residence precinct, the Homestead, Arthur Boyd’s Studio and its local gardens. The entire Homestead site becomes a ‘public zone’ during public opening hours and other public events scheduled by Bundanon.
- Temporary signage will alert the general public to school zones and exclude them from entering e.g., ‘official school visitors only beyond this point’.

Other relevant Bundanon Trust Plans and Policies

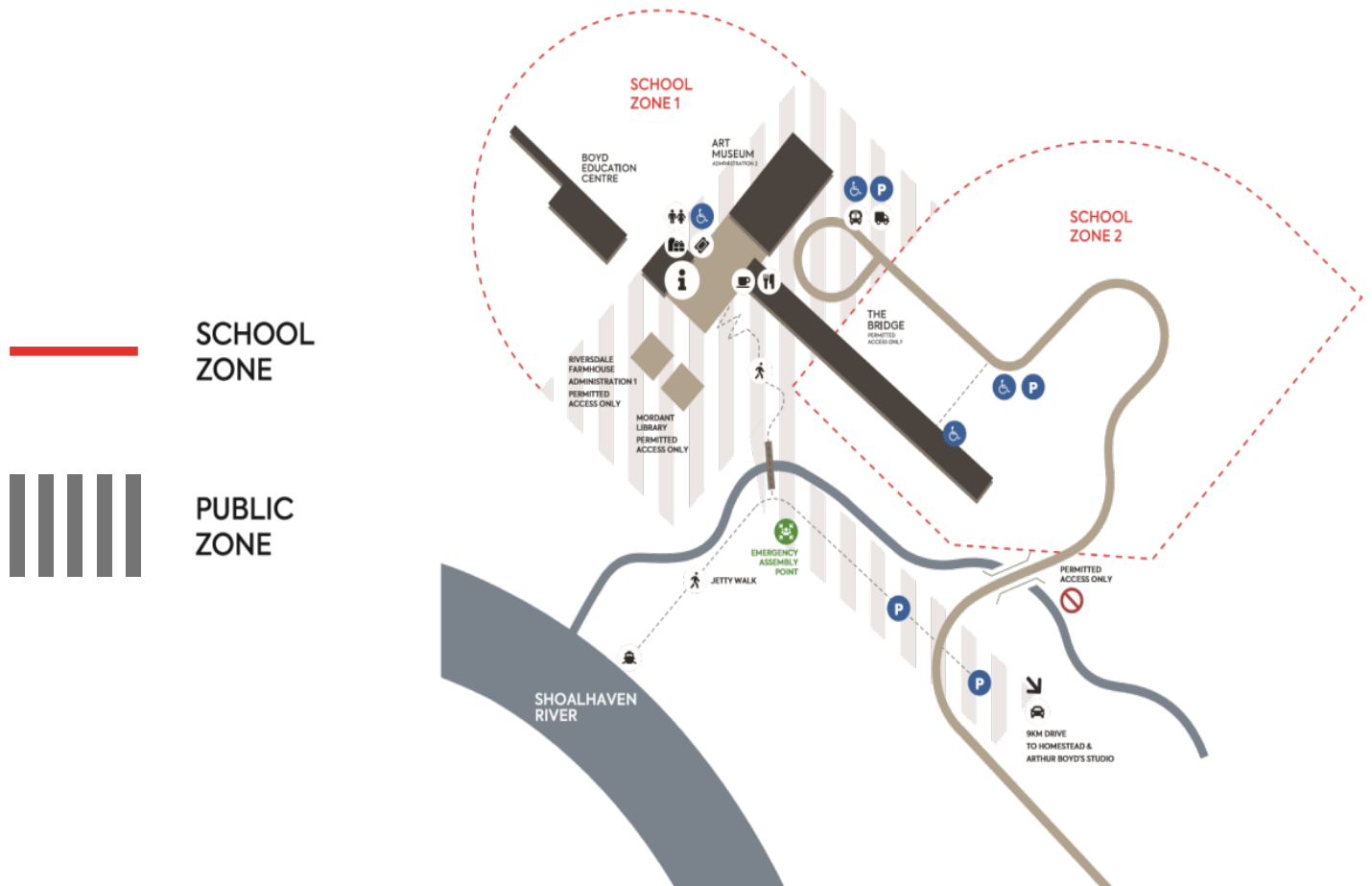
NIL

More information

If you have a query about this policy or need more information, please contact the Learning Manager.

Drafted By Samantha McMahon	Approved By Sophie O’Brien
Date: 21 May 2024	Date: 21 May 2024

ART MUSEUM SITE MAP



HOMESTEAD SITE MAP

